

*Trees, Parks, Recreation Board (TPR) – City of Oxford, GA*  
Minutes of Called Meeting  
December 10, 2013  
Upstairs Conference Room, Oxford City Hall

The meeting was called to order by Chairman Ready at 5:00P.M.

Attendance

Board members present: Chairman Cheryl Ready, Secretary LaTrelle Oliver, Hulon Clemons, Anderson Wright. Simon Perryman was absent.

City Staff: City Manager: Bob Schwartz

City Arborist: Connie Head

Approval of Minutes for November, 12, 2013

Motion to approve made by Anderson Wright. Motion seconded by Hulon Clemons  
Unanimous vote to approve: 4, yes; 0, no. Motion carried.

Historical marker placement near Old Church

See background in Mayor's statement attached to end of these minutes. General consensus of this Board is to recommend placement of marker in northeast arc of Fletcher and Wesley Streets as defined in attachments to end of these minutes.

Whatcoat Street cleanup across from Allen Memorial as part of 175<sup>th</sup> preparation

This project should involve TPR Board and City workers. Scope of work will be decided in consultation with City Supervisor Jody Reid at a time he can meet on site with Board volunteers in January. Chairman Ready will contact him with this request.

Concerns update

1. *Status of RFP for lawn maintenance for city properties.* Premier Landscaping from Monroe will begin work January 1, 2014.
2. *Change in TPR Board membership ordinance.* City Manager Schwartz gave Council approved copy to Chairman Ready.
3. *Tree pruning.* Arborist Connie Head has prepared a current inventory of hazardous trees and others needing structural pruning. For submission in February, 2014, Chairman Ready will prepare a budget request for hiring a certified arborist on retainer to perform ongoing maintenance pruning.
4. *George Street Park changes.* Remaining trunks of dead Black Locust have been removed by city crew, though stump remains. Mulch is still piled too close to trunks. City's new landscape maintenance firm will spread appropriately. Other concerns reported in November minutes have not been resolved.
5. *Tree planting plans.* See Connie Head's lists attached to minutes.
6. *Emory Street water line project* is on track to begin in January, 2014, according to City Manager Schultz.
7. *Arbor Day preparation* – Oxford's program will be February 15, 2014. Connie said several binocular microscopes are needed. To date sources have not produced number desired.

8. *Webinar* – Connie watched the free Tree Board Webinar Series by NC Urban Forest Council and has collected information for this Board. Next webinar is January 2, 2014. See [www.ncufc.org](http://www.ncufc.org).

Next Meeting – Next meeting, January 7, 2014.

Adjournment –

Motion to adjourn made by Hulon Clemons.

Motion seconded by Anderson Wright.

Unanimous vote to approve: 4, yes; 0, no. Motion carried.

Meeting adjourned at 6:05 pm.

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LaTrelle Oliver, Secretary

## Memorandum

Date: December 9, 2013

To: Oxford City Council, et al

From: Mayor Jerry Roseberry

Subject: Called Meeting to Consider Placement of a Civil War Marker  
Monday, 7:00 pm, December 16, 2013

Several weeks ago the city was asked to approve the placement of a marker at Old Church as part of the Civil War heritage driving trails in Georgia. The request was sent to the Oxford Historical Shrine Society for comment. The Historical Shrine Society has sent the request back to the city with the recommendation that a site across the street from Old Church be considered.

### Some background

During the month of June in the year 2000, the Oxford Historical Shrine Society, the Newton County Historical Society and the Newton County Chamber of Commerce Convention and Visitors Bureau endorsed the project proposed by Georgia's Civil War Heritage Trails, Inc., to place markers along the path of the war. The Newton County Board of Commissioners passed a resolution supporting the project and committed funds to it. Georgia DOT approved the project and funded it with monies from the Federal, State and local governments.

Georgia DOT has requested that all participants return the needed documents before the end of December, 2013. Therefore, I have called a meeting for Monday, December 16, 2013 at 7:00 pm for the City Council to vote on a resolution to approve placement of the marker on the city right of way at the northeast corner of Wesley and Fletcher Streets.

The city attorney has advised that the city is exempt from the normal sign permitting process per City Ordinance Code Chapter 40, Section 938. Members of the Planning Commission, Tree Board, Historical Shrine Society and all other citizens are invited to comment during the work session that will precede the called meeting.

To: Mayor and Council, City of Oxford, Georgia  
From: Trees, Parks, and Recreation Board, City of Oxford, Georgia  
Subject: **Placement of Civil War Marker**  
Date: 10 December 2013

We understand the wisdom in honoring agreements made in 2000 to place a marker in Oxford as part of the Civil War heritage driving trails in Georgia, and we agree that the pre-determined site of Old Church can be accepted at least for the present time. However we regret the proliferation of markers and signs on the grounds of Old Church and agree that the right-of-way across Wesley Street is acceptable.

We recommend placing this DOT marker in the **northeast arc of Fletcher and Wesley Streets**. There it would be in proximity to the pair of existing memorial benches, where existing plant material (continuously maintained) provides a natural setting that would minimize the marker's intruding the sight line of Old Church.

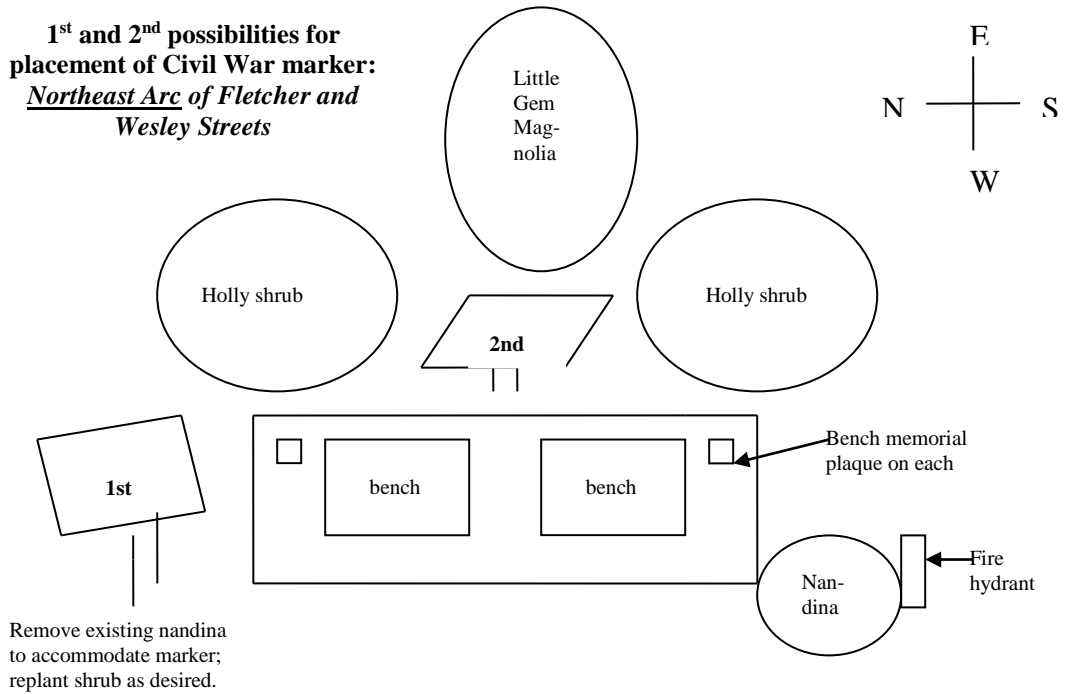
Two options for placement appear in the accompanying sketch. First is to the left (north side) of the benches, in place of the existing nandina, and close to the brick pad (from which visitors would view the information while glancing toward Old Church, as desired). Second is centered just behind the brick pad (from which visitors would view the information with their backs to Old Church). In both cases, the pair of memorial benches provides a place for respite and reflection.

We further urge all text to focus on specific Civil War activity within the city, to include no extraneous material, and to be fact checked for absolute accuracy.

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LaTrelle Oliver, Secretary  
TPR Board Called Meeting  
Tuesday, 5:00 pm, December 10, 2013

**1<sup>st</sup> and 2<sup>nd</sup> possibilities for  
placement of Civil War marker:  
*Northeast Arc of Fletcher and  
Wesley Streets***



- Values:**
- 1. Least obstruction of Old Church**
  - 2. Accessibility**
  - 3. Least disruptive of established site**
  - 4. Ease of moving later if so decided by City**

**City of Oxford Trees, Parks, and Recreation Board  
December 11-12, 2013**

STREET	ADDRESS	MATURE TREE SIZE	NUMBER OF TREES	RECOMMENDED SPECIES	PRIORITY	NURSERY	CALIPER (inches) or HEIGHT (feet)	PER TREE COST	TOTAL COST
Greene Street	106	Small	2	Avondale Redbud	December	Moon's Tree Farm	7 feet	\$ 100.00	\$ 200.00
Greene Street	108	Small	2	Avondale Redbud	December	Moon's Tree Farm	7 feet	\$ 100.00	\$ 200.00
Mitchell Street (between Watson and Soule)	n/a	Large	5	Blackgum	December	Moon's Tree Farm	2.5	\$ 128.00	\$ 640.00
Watson Street E.	n/a	Large	5	October Glory Red Maple	December	Moon's Tree Farm	2.5	\$ 112.00	\$ 560.00
Watson Street E. (north side)	n/a	Large	5	Baldcypress	December	Moon's Tree Farm	2.5	\$ 96.00	\$ 480.00
George St. Arboretum	n/a	Various	1	October Glory Red Maple	December	Moon's Tree Farm	2.5	\$ 112.00	\$ 112.00
George St. Arboretum	n/a	Various	1	Blackgum	December	Moon's Tree Farm	2.5	\$ 128.00	\$ 128.00
George St. Arboretum	n/a	Various	1	Sassafras	December	Kinsey Family Farm*	1.5	Waiting on prices	\$ 100.00
George St. Arboretum	n/a	Various	1	Corkscrew Willow**	December	Kinsey Family Farm	1.5	Waiting on prices	\$ 100.00
George St. Arboretum	n/a	Various	1	Sourwood	December	Kinsey Family Farm	1.5	Waiting on prices	\$ 100.00
<b>TOTAL NUMBER OF TREES</b>									<b>24</b>
<b>TOTAL COST DECEMBER***</b>									<b>\$ 2,620.00</b>

\*Does not include deliver or pickup cost.

\*\*Native species options from Kinsey Family Farm include: Allegheny chinquapin; American elm; Princeton; American fringe tree; Carolina silverbell; sassafras; serviceberry; yellowwood

STREET	ADDRESS	TREE SIZE	NUMBER OF TREES	RECOMMENDED SPECIES	PRIORITY	NURSERY	CALIPER (inches) or HEIGHT (feet)	PER TREE COST	TOTAL COST
Emory Way	101	Small	2	Eastern Redbud Hearts of Gold	January				
Emory Way	102	Large	2	Overcup Oak	January				
Emory Way	103	Small	1	Eastern Redbud Hearts of Gold	January				
Emory Way	104	Large	1	Overcup Oak	January				
Emory Way	105	Small	2	Eastern Redbud Hearts of Gold	January				
Emory Way	106	Small	1	Eastern Redbud Hearts of Gold	January				
Emory Way	107	Small	2	Eastern Redbud Hearts of Gold	January				
Emory Way	201	Small	2	Star Magnolia	January				
Emory Way	203	Small	2	Star Magnolia	January				
Emory Way	204	Medium	1	Chinese Pistache	January				
Emory Way	205	Small	2	Star Magnolia	January				
Emory Way	207	Small	2	Star Magnolia	January				
Emory Way	208	Large	1	Willow oak to match others on site	January				
	<b>SUBTOTAL EMORY WAY</b>		<b>21</b>						
Greene Street	106	Small	2	Avondale Redbud	December	Moon's	7 feet	\$ 100.00	\$ 200.00 N
Greene Street	108	Small	2	Avondale Redbud	December	Moon's	7 feet	\$ 100.00	\$ 200.00 N
	<b>SUBTOTAL GREENE STREET</b>		<b>4</b>						
Mitchell Street (between Watson and Soule)		Large	5	Blackgum	December	Moon's	2.5	\$ 128.00	\$ 640.00 S
		Small, Medium, and Large	10	Forest Pansy redbuds, oaks as future replacements, a few other medium sized understory trees	February				
Mitchell Street Park	n/a		<b>15</b>						
Oxford Way	102	Small	6	Avondale Redbud	2014-2015				
Oxford Way	103	Medium or Large	3	Chinese Pistache	2014-2015				
Oxford Way	106	Small	3	Avondale Redbud	2014-2015				
Oxford Way	110	Small	3	Avondale Redbud	2014-2015				
Oxford Way	114	Small	1	Avondale Redbud	2014-2015				
Oxford Way	114	Small	1	Avondale Redbud	2014-2015				
Oxford Way	118	Small	1	Avondale Redbud	2014-2015				
Oxford Way	122	Small	2	Avondale Redbud	2014-2015				
Oxford Way	124	Small	2	Avondale Redbud	2014-2015				
Oxford Way	126	Large	3	Nuttall Oak	2014-2015				
Oxford Way	202	Small	1	Vitus agnus-castus Shoal Creek	2014-2015				
Oxford Way	204	Small	2	Vitus agnus-castus Shoal Creek	2014-2015				
Oxford Way	206	Small	2	Vitus agnus-castus Shoal Creek	2014-2015				
Oxford Way	207	Large	2	Nuttall Oak	2014-2015				
Oxford Way	208	Small	2	Vitus agnus-castus Shoal Creek	2014-2015				
	<b>SUBTOTAL OXFORD WAY</b>		<b>34</b>						
Watson Street E.		Large	5	October Glory Red Maple	December	Moon's	2.5	\$ 112.00	\$ 560.00 S
Watson Street E. (north side)		Large	5	Baldcypress	December	Moon's	2.5	\$ 96.00	\$ 480.00 S
	<b>SUBTOTAL WATSON STREET</b>		<b>10</b>						
George St Arboretum	n/a	Various	1	October Glory Red Maple	December	Moon's	2.5	\$ 112.00	\$ 112.00
George St Arboretum	n/a	Various	1	Blackgum	December	Moon's	2.5	\$ 128.00	\$ 128.00
George St Arboretum	n/a	Various	1	Sassafras	December	Kinsey			
George St Arboretum	n/a	Various	1	Corkscrew Willow	December	Kinsey			
George St Arboretum	n/a	Various	1	Sourwood	December	Kinsey			
	<b>SUBTOTAL WATSON STREET</b>		<b>5</b>						
	<b>TOTAL NUMBER OF TREES</b>		<b>89</b>						<b>TOTAL COST DECEMBER* \$ 2,320.00</b>